

PC's Name:  
Staff initials (who took the call):  
Date:

**I & R Team Checklist for Accepting a Client for Services at CVT**

- Torture occurred outside the U.S.
- Meets U.S. definition of torture found in 18 U.S.C. 2340 (1) OR is a secondary survivor (family members or close intimates of primary survivor under same U.S. definition), as described in TSP Eligibility Determination Guidance (ORR document dated 12/31/08)
- (Only consider if above definition is not met): Meets criteria for U.N. definition of torture OR is a secondary survivor (family member or close intimate of primary survivor under U.N. definition)
- Denies participation in the torture of others
- The necessary staff resources, including interpretation for client's language, are available or can be obtained within a reasonable period of time, generally 2 months
- Individual's request is for services that CVT can provide
- The individual wants treatment services at CVT
- Team assesses that the individual could benefit from a multidisciplinary evaluation and subsequent individually tailored treatment, as indicated by the results of the evaluation. (Note: this does not mean the individual must have a demonstrated need for treatment in each discipline)
- Team has considered availability and appropriateness of other resources to meet individual's needs, and determines CVT is the most appropriate resource for meeting the individual's needs in a timely manner
- Team assesses that individual is appropriate for outpatient services and not in need of a more intensive level of care than an outpatient clinic can provide
- Team determines that client has sufficient stabilization and resources for making his/her appointments at the CVT. Consider, as appropriate:
  - housing
  - transportation and/or distance from CVT
  - psychiatric needs \_\_\_\_\_
  - acute crisis needs \_\_\_\_\_
  - CD treatment needs \_\_\_\_\_
  - cognitive impairment/TBI issues \_\_\_\_\_
  - case management for: \_\_\_\_\_ (SPMI, CD, etc)
  - other: \_\_\_\_\_

Any counter-indications for group treatment that arose during eligibility determination: