

Office of Refugee Resettlement Services for Survivors of Torture

Reviewing Program Indicators Data Points

April 10, 2023



ADMINISTRATION FOR
CHILDREN & FAMILIES

Overview

- ORR SOT Data Reporting Requirements and Reference Documents
- Reviewing program indicators data points and PDP updates
- Question and Answer



Reporting Requirements and Reference Documents

OFFICE OF REFUGEE RESETTLEMENT Services for Survivors of Torture Program Data Points FORM

USER GUIDE

OVERVIEW:

ORR requires all grantees funded under its Services of Survivors of Torture (SOT) Program to collect and report aggregate program data for SOT clients. Recipients implementing programs through multiple funding sources to serve survivors of torture should report data related **only** to individuals served with ORR funding. For the purposes of this report, only these individuals are ORR's population of concern and will be referred to hereafter as clients. Using the Survivors of Torture – Program Data Points (SOT-PDP), grantees must report data related to both new and continuing clients, unless instructed otherwise.

Recipients must submit the SOT-PDP form **on an annual basis**, along with their second semi-annual Performance Progress Report (PPR) each budget year throughout the project period. For the specific purpose of the PDP Form, the reporting period covers the entire budget year or federal fiscal year (FFY). SOT Program grantees must submit annual demographic and outcome data using the SOT Program Data Points (PDP) Database located on the ORR Refugee Arrivals Data System (RADS).

For more information on reporting requirements, please refer to the current SOT Program Notice of Funding Opportunity.

For each data indicator, please read the corresponding definitions and follow the reporting instructions. **Recipients who submit incorrect or incomplete forms will have their forms returned to them for revision and re-submission.**

- SOT Program Data Points USER GUIDE
- SOT Program Data Points FORM
- FY23 SOT Reporting Guidelines for the Performance Progress Report (PPR) and Program Data Points (PDP)



SOT Program Data Points Form

Data Point	Description	Indicators	No. of Clients Served	Data Validation Checks
03	Type of torture suffered (Primary survivors only)	Asphyxiation Beating Burning Deprivation Electrical Forced postures Gender-based violence Kidnapping and disappearances Rape and sexual torture Sensory stress Severe humiliation Threats and psychological torture Witnessing torture of others Wounding/maiming Other: Please specify _____ TOTAL	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	Compare the total number of active primary survivors to the total number of types of torture reported to the left: Total active primary survivors = _____ Total types of torture from DP03 = _____ The total number of types of torture from DP03 should be greater than or equal to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP03.



Reviewing Program Indicators Data Points and PDP Updates



Data Point (DP) 1: New primary + continuing primary + new secondary + continuing secondary = TOTAL CLIENTS

=	\leq	\geq
<p>DP7: Gender</p> <p>DP8: Immigration Status</p> <p>DP9: Age at Intake</p> <p>DP12: Length of time</p> <p>DP13: Country of Origin</p> <p>DP14: Ethnicity</p> <p>DP15: Religion</p>	<p>DP2: Age when tortured</p> <p>DP3: Type of torture*</p> <p>DP4: Reason for torture*</p> <p>DP5: Country where torture occurred*</p> <p>DP10: Education prior to arrival</p> <p>DP11: Employment status</p> <p>DP16: Languages used</p> <p>DP20–25: Outcomes</p>	<p>DP6: Goal at intake</p> <p>DP17: Clients served by service category</p>

6
*or could potentially be \geq

Data Point 1: Client Count During Reporting Period

Data Point	Description	Indicators	No. of Clients Served
01a	Active Caseload: Client count during reporting period	New primary New secondary Continuing primary Continuing secondary TOTAL ACTIVE CLIENT COUNT	_____ _____ _____ _____ _____
01b	Closed Caseload: Client count during reporting period	New primary New secondary Continuing primary Continuing secondary TOTAL CLOSED CLIENT COUNT	_____ _____ _____ _____ _____

- A client can be counted as both active and exiting during any given annual reporting period
- Active Caseload: Should have unduplicated client counts
- Closed Caseload: Count can include clients who were served during the reporting period or earlier



Data Point 2: Age When First Subjected to Torture

Data Point	Description	Indicators	No. of Clients Served
02	Age when first subjected to torture (primary survivors only)	Under 5 years 5 – 17 years 18 – 44 years 45 – 64 years 65 years and over TOTAL	



Data Point 3: Type of Torture Suffered

Data Point	Description	Indicators	No. of Clients Served
03	Type of torture suffered (Primary survivors only)	Asphyxiation	_____
		Beating	_____
		Burning	_____
		Deprivation	_____
		Electrical	_____
		Forced postures	_____
		Gender-based violence	_____
		Kidnapping and disappearances	_____
		Rape and sexual torture	_____
		Sensory stress	_____
		Severe humiliation	_____
		Threats and psychological torture	_____
		Witnessing torture of others	_____
		Wounding/maiming	_____
		Other: Please specify_____	_____
TOTAL	_____		

- Other: Must be clear, specific, and the act should constitute torture

Reported "Other" Category
Forced detainment/overcrowding
FGM
Dental
Pharmacological
Shooting/tear gas
Imprisonment or wrongful imprisonment
Bombing
Secondary harm survivor
Exposure
Domestic violence
Forced abortion
Forced labor
Animals
Dragged
Forced feeding
Nail removal
Stalking
Thrown into a well, shot at, and left for dead

Data Point 4: Reason for Torture

Data Point	Description	Indicators	No. of Clients Served
04	Reason for torture (Primary survivors only)	Breakdown of authority/terror by non-state actors	_____
		Ethnicity	_____
		Nationality	_____
		Religion	_____
		Social group	_____
		Clan/Tribe	_____
		Gender	_____
		Gender identity	_____
		Sexual orientation	_____
		Sociopolitical activism	_____
		Other: Please specify _____	_____
		TOTAL	_____

- Other: Reason must be clear and specific and fall under any of the other categories

Reported "Other" Category
Associate and or witness
Location wrong place wrong time
Place of employment
Vulnerability due to association
Vulnerability due to locale
False accusation (social class, rebel affiliation)
Refusal to pay cartel, gang fees
Cartel
Press
Former cartel involvement, friends/family in cartel
Gang violence
Persecution by cartel or gang
Treating HIV and LGBTQ patients
Sex harrassment by soldiers; refused to alter documents
Accusation
Land dispute
Complaints against company-fake medication
Exposed corruption in workplace
Political opinion, defying social norms
Skipping military service
Not circumcised



Data Points 5-7

Data Point	Description	Indicators	No. of Clients Served
05	Country where torture occurred (Primary survivors only)	Country 1: Country 2: Country 3: Country 4: ... Unknown (Report all countries) TOTAL	 _____ _____ _____ _____ _____ _____
06	Client goal(s) at intake	Behavioral Housing Interpersonal/Social Legal Occupational/ Educational Physical/Medical TOTAL	 _____ _____ _____ _____ _____ _____ _____
07	Gender	Female Male X (unspecified or another gender identity) TOTAL	 _____ _____ _____ _____



Data Points 8-9

Data Point	Description	Indicators	No. of Clients Served
08	Immigration category/status at intake	Afghan Humanitarian Parolee Asylee (include derivatives) Asylum Applicant Refugee (include derivatives) Special Immigrant Juvenile (SIJ) Special Immigrant Visa Holder (SIV) Lawful Permanent Resident (LPR) Former refugee (include derivatives) Former asylee (include derivatives) Other former: Please specify _____ U.S. Citizen Former refugee (include derivatives) Former asylee (include derivatives) Other former: Please specify _____ U.S. born citizen Ukrainian Humanitarian Parolee Undocumented Unknown Other at intake: Please specify _____ TOTAL	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____
09	Age at intake	Under 5 years 5 – 17 years 18 – 44 years 45 – 64 years 65 years and over TOTAL	_____ _____ _____ _____ _____ _____

- No “unknown” option for DP 9.
- Its count should match the total count served in the reporting period.
- Estimated age if client is not sure

Data Points 10-12

Data Point	Description	Indicators	No. of Clients Served
10	Education prior to arrival (For clients \geq 18 years of age at intake)	Less than 1 year 1-4 years 5-8 years 9-12 years 13-16 years More than 16 years TOTAL	_____ _____ _____ _____ _____ _____ _____
11	Employment in the U.S. at intake (For clients \geq 18 years of age at intake)	No work authorization Unemployed and not seeking employment (e.g., students, elderly, disabled, and primary caregivers) Unemployed, work authorized, and seeking employment Employed with work authorization (PT/FT) TOTAL	_____ _____ _____ _____ _____
12	Length of time in the U.S. at intake	Less than one year 1-5 years More than 5 years Unknown TOTAL	_____ _____ _____ _____ _____

- No “unknown” option for DP 10.
- Its count should match the total count served in the reporting period.
- Estimate number of years of education if client is not sure.



Data Points 5 & 13

Drop-down Options

Data Point	Description	Indicators	No. of Clients Served
13	Country of origin	Country 1: Country 2: Country 3: Country 4: ... (report all countries) TOTAL	_____ _____ _____ _____ _____

- Long lists: Use the drop-down options reference document to see all the options on one page
- Beware of alternate spelling of the same option and similar spelling of different options
- Unable to specify if *Other* option is selected ORR may follow up

Data Point 5: Country where torture occurred
Data Point 13: Country of origin

Afghanistan	Congo, The Republic of	India	Mozambique	Slovakia
Albania	Costa Rica	Indonesia	Myanmar (Burma)	Slovenia
Algeria	Côte D'Ivoire	Iran	Namibia	Solomon Islands
Andorra	Croatia	Iraq	Nauru	Somalia
Angola	Cyprus	Ireland	Nepal	South Africa
Antigua and Barbuda	Czech Republic	Israel	Netherlands	South Korea
Argentina	Denmark	Italy	New Zealand	South Sudan
Armenia	Djibouti	Jamaica	Nicaragua	Spain
Australia	Dominica	Japan	Niger	Sri Lanka
Austria	Dominican Republic	Jordan	Nigeria	Sudan
Azerbaijan	East Timor (Timor-Leste)	Kazakhstan	North Korea	Suriname
Bahamas	Ecuador	Kenya	North Macedonia	Sweden
Bahrain	Egypt	Kiribati	Norway	Switzerland
Bangladesh	El Salvador	Kosovo	Oman	Syrian Arab Republic
Barbados	Equatorial Guinea	Kuwait	Pakistan	Taiwan
Belarus	Eritrea	Kyrgyzstan	Palau	Tajikistan
Belgium	Estonia	Lao	Palestine	Tanzania
Belize	Eswatini (Swaziland)	Latvia	Panama	Tibet
Benin	Ethiopia	Lebanon	Papua New Guinea	Thailand
Bhutan	Fiji	Lesotho	Paraguay	Togo
Bolivia	Finland	Liberia	Peru	Tonga
Bosnia and Herzegovina	France	Libya	Philippines	Trinidad and Tobago
Botswana	Gabon	Liechtenstein	Poland	Tunisia
Brazil	Gambia	Lithuania	Portugal	Turkey
Brunei Darussalam	Georgia	Luxembourg	Qatar	Turkmenistan
Bulgaria	Germany	Madagascar	Romania	Tuvalu
Burkina Faso	Ghana	Malawi	Russia	Uganda
Burundi	Greece	Malaysia	Rwanda	Ukraine
Cabo Verde	Grenada	Maldives	Saint Kitts and Nevis	United Arab Emirates
Cambodia	Guatemala	Mali	Saint Lucia	United Kingdom
Cameroon	Guinea	Malta	Saint Vincent and the Grenadines	United States of America
Canada	Guinea Bissau	Marshall Islands	Samoa	Uruguay
Central African Republic	Guyana	Mauritania	San Marino	Uzbekistan
Chad	Haiti	Mauritius	Sao Tome and Principe	Vanuatu
Chile	Honduras	Mexico	Saudi Arabia	Vatican City
China	Comoros	Micronesia	Senegal	Venezuela
Colombia	Congo, The Democratic Republic of the	Moldova	Serbia	Vietnam
		Monaco	Seychelles	Yemen
		Mongolia	Sierra Leone	Zambia
		Montenegro	Singapore	Zimbabwe
		Morocco		



Data Points 5 & 13: Country Where Torture Occurred and Country of Origin

- All countries included
 - “Other” option shouldn’t be used
- Alphabetic, but check for countries known by more than one name
 - The Democratic People’s Republic of Korea listed as North Korea
 - Burma listed as Myanmar
- Double-check countries with similar names
 - Congo, The Republic of vs. Congo, The Democratic Republic of
 - Equatorial Guinea vs Guinea vs Guinea Bissau (vs. Papua New Guinea)
- Certain autonomous regions, contested territories, and states not universally recognized as sovereign are also included (e.g., Taiwan, Tibet, Palestine, etc.)



Data Point 14: Ethnicity

- Ethnicity is not the same as Nationality or Country of Origin (but, sometimes it is); definitions of some ethnicities may overlap
 - Somali vs Bantu: Somali
 - Lhotshampa (Bhutanese) vs Nepali
 - Hispanic/Latino vs Mayan
- Bantu, Mandé, Maya groups
 - Maya: Kekchi, Q'eqchi are different than K'iche', Quiché. For K'iche, Quiché, enter as Maya: Other

Bantu: Abakiga, Kiga, Mukiga
 Bantu: Baganda, Ganda, Muganda
 Bantu: Bakongo, Kongo, Wakongo
 Bantu: Baluba, Kasai Luba, Muluba, Mulumba
 Bantu: Bamileke
 Bantu: Banyoro, Munyoro, Nyoro
 Bantu: Basoga, Musoga, Soga
 Bantu: Batooro, Toro
 Bantu: Bembe, Babembe, Mubembe, Wabembe
 Bantu: Hutu
 Bantu: Kikuyu
 Bantu: Muyankole
 Bantu: Other ethnic group
 Bantu: Other ethnic group from Cameroon
 Bantu: Other ethnic group from DRC
 Bantu: Other ethnic group from Uganda
 Bantu: Other ethnic group the Congo Republic
 Bantu: Ovimbundu
 Bantu: Pende
 Bantu: Shona
 Bantu: Somali
 Bantu: Songye, Songe

Mandé: Dyula, Dioula, Juula
 Mandé: Mende
 Mandé: Other
 Maya: Kanjobal, Q'anjob'al
 Maya: Kekchi, Q'eqchi
 Maya: Mam
 Maya: Other



Ethnicity Cont.

- Updated list based on recipients' FY19 data
- Alphabetic, but check for ethnicities known by more than one name or with alternate spelling
 - Benin, Bini, Edo
- Double-check different ethnicities with similar names
 - Nuba vs Nubian; Mandaean vs Mandé vs Mende
- If “Other” option selected, ORR may follow up for more information

Data Point	Description	Indicators	No. of Clients Served
14	Ethnicity	Ethnicity 1:	_____
		Ethnicity 2:	_____
		Ethnicity 3:	_____
		Ethnicity 4:	_____
		Unknown	_____
		(Report all ethnicities)	
		TOTAL	_____



Data Point 15: Religion

- Use “None” option for atheists, agnostics, nonbelievers, unaffiliated
 - From the SOT PDP User Guide:
 - Refer to people who self-identify as atheists or agnostics, as well as those who identify as “spiritual” or state their religion is “nothing in particular”.
- Include denominations and sects under their respective major religion
 - Orthodox Christians, Catholics, Seventh-day Adventists, and Jehovah’s Witnesses were listed as “Other” in previous data → categorize as “Christians”
 - Alevis, Shiites, and Ismailis were listed as “Other” in previous data → categorize as “Muslims”
- Examples of correct “Other” options in previous data: Bahá’ís, Sikhs, Zoroastrians, Kirats

Data Point	Description	Indicators	No. of Clients Served
15	Religion	Buddhism Christianity Hinduism Islam Judaism None Other: Please specify _____ Unknown TOTAL	_____ _____ _____ _____ _____ _____ _____ _____ _____



Data Point 16: Languages Used

- Updated list based on grantees' FY19 data
- Alphabetic, but check for languages known by more than one name, with alternate spelling, or related dialects
 - Dari, Farsi, Persian; Kuki-Chin: Hakha Chin, Lai, Siyin, Zo
- Double-check different languages with similar names
 - Amharic vs Aramaic
- If “Other” option selected, ORR may follow up for more information
- Bantu, Mandé, Maya languages

Data Point	Description	Indicators	No. of Clients Served
16	Languages used	Language 1: Language 2: Language 3: Language 4: ... (Report all languages used) TOTAL	_____ _____ _____ _____ _____



Data Points 17-18

Data Point	Description	Indicators	No. of Clients Served
17	Clients served by service category	Behavioral Housing Interpersonal/Social Legal Occupational/Educational Physical/Medical TOTAL	_____ _____ _____ _____ _____ _____ _____
18	Professionals/community members trained under SOT	Community Education Interpretation/translation Law Enforcement Legal Medical Mental health Social work Other: Please <u>specify:</u> _____	_____ _____ _____ _____ _____ _____ _____ _____ _____



Data Point 19: Pro Bono Professional Service Hours Donated to SOT Program

Data Point	Description	Indicators	No. of Clients Served
19	Pro bono professional service hours donated to SOT program	Administrative, managerial, and other professional services Accounting, development, and grant writing Information technology and research Interpretation/Translation Legal Medical services Mental health services Social services Other: Please <u>specify:</u>	Number of hours _____ _____ _____ _____ _____ _____ _____ _____



Discussion and Questions?

