Office of Refugee Resettlement
Services for Survivors of Torture

Reviewing Program Indicators Data Points

April 10, 2023

Overview

- ORR SOT Data Reporting Requirements and Reference Documents
- Reviewing program indicators data points and PDP updates
- Question and Answer

Reporting Requirements and Reference Documents

- SOT Program Data Points USER GUIDE
- SOT Program Data Points FORM
- FY23 SOT Reporting Guidelines for the Performance Progress Report (PPR) and Program Data Points (PDP)
SOT Program Data Points Form

Data Point (DP) 1: New primary + continuing primary + new secondary + continuing secondary = TOTAL CLIENTS

<table>
<thead>
<tr>
<th>Data Point</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP7: Gender</td>
<td>DP2: Age when tortured</td>
</tr>
<tr>
<td>DP8: Immigration Status</td>
<td>DP3: Type of torture*</td>
</tr>
<tr>
<td>DP9: Age at Intake</td>
<td>DP4: Reason for torture*</td>
</tr>
<tr>
<td>DP12: Length of time</td>
<td>DP5: Country where torture occurred*</td>
</tr>
<tr>
<td>DP13: Country of Origin</td>
<td>DP10: Education prior to arrival</td>
</tr>
<tr>
<td>DP14: Ethnicity</td>
<td>DP11: Employment status</td>
</tr>
<tr>
<td>DP15: Religion</td>
<td>DP16: Languages used</td>
</tr>
</tbody>
</table>

*or could potentially be ≥

Data Point 2: Age when tortured

-born [ ]
-1-5 [ ]
-6-11 [ ]
-12-17 [ ]
-18-22 [ ]
-23-27 [ ]
-28-32 [ ]
-33-37 [ ]
-38-42 [ ]
-43-47 [ ]
-48-52 [ ]
-53-57 [ ]
-58-62 [ ]
-63-67 [ ]
-68-72 [ ]
-over 72 [ ]

Data Point 3: Type of torture*

[ ] Sexual assault
[ ] Battery
[ ] Harassment
[ ] Abduction
[ ] Torture
[ ] Other (please specify)

Data Point 4: Reason for torture*

[ ] Political
[ ] Religious
[ ] Social
[ ] Financial
[ ] Employment
[ ] Family

Data Point 5: Country where torture occurred*

[ ] Domestic [ ] International

Data Point 6: Goal at intake

[ ] Education
[ ] Employment
[ ] Housing
[ ] Health
[ ] Legal
[ ] Other (please specify)

Data Point 7: Clients served by service category

[ ] Education
[ ] Employment
[ ] Housing
[ ] Health
[ ] Legal
[ ] Other (please specify)

Data Point 8: Gender

[ ] Male
[ ] Female

Data Point 9: Immigration Status

[ ] US Citizen
[ ] Permanent Resident
[ ] Asylee
[ ] Refugee
[ ] Temporary Protected Status
[ ] Other

Data Point 10: Education prior to arrival

[ ] No Education
[ ] Elementary
[ ] High School
[ ] College
[ ] Graduate School

Data Point 11: Employment status

[ ] Unemployed
[ ] Employed
[ ] Retired
[ ] Student

Data Point 12: Length of time

[ ] 0-1 Year
[ ] 1-2 Years
[ ] 2-3 Years
[ ] 3-4 Years
[ ] 4-5 Years
[ ] 5-6 Years
[ ] 6-7 Years
[ ] 7-8 Years
[ ] 8-9 Years
[ ] 9-10 Years
[ ] 10-11 Years
[ ] 11-12 Years
[ ] 12-13 Years
[ ] 13-14 Years
[ ] 14-15 Years
[ ] 15-16 Years
[ ] 16-17 Years
[ ] 17-18 Years
[ ] 18-19 Years
[ ] 19-20 Years
[ ] 20-21 Years
[ ] 21-22 Years
[ ] 22-23 Years
[ ] 23-24 Years
[ ] 24-25 Years
[ ] 25-26 Years
[ ] 26-27 Years
[ ] 27-28 Years
[ ] 28-29 Years
[ ] 29-30 Years
[ ] 30-31 Years
[ ] 31-32 Years
[ ] 32-33 Years
[ ] 33-34 Years
[ ] 34-35 Years
[ ] 35-36 Years
[ ] 36-37 Years
[ ] 37-38 Years
[ ] 38-39 Years
[ ] 39-40 Years
[ ] 40-41 Years
[ ] 41-42 Years
[ ] 42-43 Years
[ ] 43-44 Years
[ ] 44-45 Years
[ ] 45-46 Years
[ ] 46-47 Years
[ ] 47-48 Years
[ ] 48-49 Years
[ ] 49-50 Years
[ ] 50-51 Years
[ ] 51-52 Years
[ ] 52-53 Years
[ ] 53-54 Years
[ ] 54-55 Years
[ ] 55-56 Years
[ ] 56-57 Years
[ ] 57-58 Years
[ ] 58-59 Years
[ ] 59-60 Years
[ ] 60-61 Years
[ ] 61-62 Years
[ ] 62-63 Years
[ ] 63-64 Years
[ ] 64-65 Years
[ ] 65-66 Years
[ ] 66-67 Years
[ ] 67-68 Years
[ ] 68-69 Years
[ ] 69-70 Years
[ ] 70-71 Years
[ ] 71-72 Years
[ ] 72-73 Years
[ ] 73-74 Years
[ ] 74-75 Years
[ ] 75-76 Years
[ ] 76-77 Years
[ ] 77-78 Years
[ ] 78-79 Years
[ ] 79-80 Years
[ ] 80-81 Years
[ ] 81-82 Years
[ ] 82-83 Years
[ ] 83-84 Years
[ ] 84-85 Years
[ ] 85-86 Years
[ ] 86-87 Years
[ ] 87-88 Years
[ ] 88-89 Years
[ ] 89-90 Years
[ ] 90-91 Years
[ ] 91-92 Years
[ ] 92-93 Years
[ ] 93-94 Years
[ ] 94-95 Years
[ ] 95-96 Years
[ ] 96-97 Years
[ ] 97-98 Years
[ ] 98-99 Years
[ ] 99-100 Years

Data Point 13: Country of Origin

[ ] United States
[ ] Canada
[ ] Mexico
[ ] Guatemala
[ ] El Salvador
[ ] Honduras
[ ] Nicaragua
[ ] Costa Rica
[ ] Panama
[ ] Dominican Republic
[ ] Cuba
[ ] Haiti
[ ] Jamaica
[ ] Brazil
[ ] Argentina
[ ] Paraguay
[ ] Bolivia
[ ] Peru
[ ] Chile
[ ] Uruguay
[ ] Ecuador
[ ] Peru
[ ] Colombia
[ ] Venezuela
[ ] Nicaragua
[ ] Honduras
[ ] Guatemala
[ ] El Salvador
[ ] Costa Rica
[ ] Panama
[ ] Argentina
[ ] Brazil
[ ] Canada
[ ] Mexico

Data Point 14: Ethnicity

[ ] White
[ ] Black
[ ] Hispanic
[ ] Asian
[ ] Native American
[ ] Pacific Islander
[ ] Other

Data Point 15: Religion

[ ] Christian
[ ] Jewish
[ ] Muslim
[ ] Hindu
[ ] Buddhist
[ ] Other

Data Point 16: Languages used

[ ] English
[ ] Spanish
[ ] French
[ ] German
[ ] Italian
[ ] Russian
[ ] Other
Data Point 1: Client Count During Reporting Period

- A client can be counted as both active and exiting during any given annual reporting period.
- Active Caseload: Should have unduplicated client counts.
- Closed Caseload: Count can include clients who were served during the reporting period or earlier.

<table>
<thead>
<tr>
<th>Data Point</th>
<th>Description</th>
<th>Indicators</th>
<th>No. of Clients Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1a</td>
<td>Active Caseload</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Client count during reporting period</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New primary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New secondary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Continuing primary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Continuing secondary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL ACTIVE CLIENT COUNT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A1b</td>
<td>Closed Caseload</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Client count during reporting period</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New primary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>New secondary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Continuing primary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Continuing secondary</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL CLOSED CLIENT COUNT</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Data Point 2: Age When First Subjected to Torture

<table>
<thead>
<tr>
<th>Data Point</th>
<th>Description</th>
<th>Indicators</th>
<th>No. of Clients Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2</td>
<td>Age when first subjected to torture</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(primary survivors only)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Under 5 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>5 - 17 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>18 - 44 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>45 years and over</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Data Point 3: Type of Torture Suffered

- Other: Must be clear, specific, and the act should constitute torture.

<table>
<thead>
<tr>
<th>Data Point</th>
<th>Description</th>
<th>Indicators</th>
<th>No. of Clients Served</th>
<th>Reported &quot;Other&quot; Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>A3</td>
<td>Type of torture suffered</td>
<td></td>
<td></td>
<td>Forced detention/overcrowding</td>
</tr>
<tr>
<td></td>
<td>(primary survivors only)</td>
<td></td>
<td></td>
<td>Dental</td>
</tr>
<tr>
<td></td>
<td>Abuse</td>
<td></td>
<td></td>
<td>Pharmacological</td>
</tr>
<tr>
<td></td>
<td>Battery</td>
<td></td>
<td></td>
<td>Shaming/humiliation</td>
</tr>
<tr>
<td></td>
<td>Strangulation</td>
<td></td>
<td></td>
<td>Improper or wrongful imprisonment</td>
</tr>
<tr>
<td></td>
<td>Electrocuting</td>
<td></td>
<td></td>
<td>Unlawful killings</td>
</tr>
<tr>
<td></td>
<td>Torturing</td>
<td></td>
<td></td>
<td>Rape</td>
</tr>
<tr>
<td></td>
<td>Interrogating</td>
<td></td>
<td></td>
<td>Sexual activity</td>
</tr>
<tr>
<td></td>
<td>Sexual abuse</td>
<td></td>
<td></td>
<td>Sexual assault</td>
</tr>
<tr>
<td></td>
<td>Sexual violence</td>
<td></td>
<td></td>
<td>Sexual harassment</td>
</tr>
<tr>
<td></td>
<td>Sexual frustration</td>
<td></td>
<td></td>
<td>Unlawful seizure</td>
</tr>
<tr>
<td></td>
<td>Other</td>
<td></td>
<td></td>
<td>Other</td>
</tr>
<tr>
<td></td>
<td>Please specify</td>
<td></td>
<td></td>
<td>Other</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td></td>
<td></td>
<td>Other</td>
</tr>
</tbody>
</table>

Children & Families
Data Point 4: Reason for Torture

- Other: Reason must be clear and specific and fall under any of the other categories

Data Points 5-7

- No "unknown" option for DP 5.
- Its count should match the total count served in the reporting period.
- Estimated age if client is not sure

Data Points 8-9

- No "unknown" option for DP 9.
- Its count should match the total count served in the reporting period.
- Estimated age if client is not sure
Data Points 10-12

- No "unknown" option for DP 10.
- Its count should match the total count served in the reporting period.
- Estimate number of years of education if client is not sure.

Data Points 5 & 13

- Drop-down Options
  - Long lists: Use the drop-down options reference document to see all the options on one page
  - Beware of alternate spelling of the same option and similar spelling of different options
  - Unable to specify if Other option is selected ORR may follow up


- All countries included
  - "Other" option shouldn't be used
- Alphabet, but check for countries known by more than one name
  - The Democratic People's Republic of Korea listed as North Korea
  - Burma listed as Myanmar
- Double-check countries with similar names
  - Congo, The Republic of vs. Congo, The Democratic Republic of
  - Equatorial Guinea vs Guinea vs Guinea Bissau vs Papua New Guinea
- Certain autonomous regions, contested territories, and states not universally recognized as sovereign are also included (e.g., Taiwan, Tibet, Palestine, etc.)
Data Point 14: Ethnicity

- Ethnicity is not the same as Nationality or Country of Origin (but, sometimes it is); definitions of some ethnicities may overlap
  - Somali vs Bantu: Somali
  - Lhotshampa (Bhutanese) vs Nepali
  - Hispanic/Latino vs Mayan
- Bantu, Mandé, Maya groups
  - Maya: Kekchi, Q’eqchi are different than K’iche’, Quiché. For K’iche’, Quiché, enter as Maya: Other

Ethnicity Cont.

- Updated list based on recipients’ FY19 data
- Alphabetic, but check for ethnicities known by more than one name or with alternate spelling
  - Benin, Bini, Edo
- Double-check different ethnicities with similar names
  - Nuba vs Nubian; Mandé vs Mende

If “Other” option selected, ORR may follow up for more information

Data Point 15: Religion

- Use “None” option for atheists, agnostics, nonbelievers, unaffiliated
  - From the SOT PDP User Guide:
    - Refer to people who self-identify as atheists or agnostics, as well as those who identify as “spiritual” or state their religion is “nothing in particular”.
- Include denominations and sects under their respective major religion
  - Orthodox Christians, Catholics, Seventh-day Adventists, and Jehovah’s Witnesses were listed as “Other” in previous data → categorize as “Christians”
  - Alevi, Shiites, and Ismailis were listed as “Other” in previous data → categorize as “Muslims”
- Examples of correct “Other” options in previous data: Baha’is, Sikhs, Zoroastrians, Kirats
**Data Point 16: Languages Used**

- Updated list based on grantees’ FY19 data
  - Alphabetic, but check for languages known by more than one name, with alternate spelling, or related dialects
    - Dari, Farsi, Persian; Kuki-Chin, Hakha Chin, Lai, Siyin, Zo
  - Double-check different languages with similar names
    - Amharic vs Aramaic
  - If “Other” option selected, ORR may follow up for more information
  - Bantu, Mandé, Maya languages

**Data Points 17-18**

<table>
<thead>
<tr>
<th>Data Point</th>
<th>Description</th>
<th>Indicators</th>
<th>No. of Clients Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Clients served by service agency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Professional interpreter not tested in field</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Data Point 19: Pro Bono Professional Service Hours Donated to SOT Program**

<table>
<thead>
<tr>
<th>Data Point</th>
<th>Description</th>
<th>Indicators</th>
<th>No. of Hours Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>Pro Bono professional service hours donated to SOT program</td>
<td></td>
<td>Number of hours</td>
</tr>
</tbody>
</table>