

ORR Survivors of Torture Program
Virtual Town Meeting 1.27.26

Question and Answer Session

Can a recipient receive an extension for filing a Federal Financial Report (FFR)?

There are no extensions for the FFR. Please ensure it is filed in a timely manner. However, recipients should still notify the OGM Grant Management Specialist (GMS) and Program Officers (PO) if a report will be submitted late.

Who can I reach out to for assistance for an old FFR appearing delinquent?

You can contact Chenise Purvis, GMS at chenise.purvis@acf.hhs.gov regarding the status of your report. If the report is submitted after the due date, it will still be considered late when the recipient's performance is assessed.

What can cause issues/delays with the ability to draw down funds in PMS (Payment Management Systems)?

All requests to draw down funds must go through DOGE/Defend the Spend for final approval before PMS can release the funds. This additional clearance may cause a minor delay. Also, recipients would not be able to draw down funds if OGM has notified you of a restriction on your award. You can reach out to the PO with any questions.

How should we proceed if system access issues prevent us from logging in after repeated attempts?

It is possible that your account has been deactivated. Please contact our team for assistance. <https://pms.psc.gov/find-pms-liaison-accountant.html>

What are some common mistakes frequently overlooked by SOT grantees?

Budget revisions – recipients must submit for review any minor budget changes to ensure that an amendment will not be required. Also, budget revisions must be completed within the fiscal year.

Carryover requests – the recipient should specify what activities/objectives were not completed in the prior fiscal year and how the funds will be used to complete the task. In addition, prior year funds cannot be rolled over to a new budget line item.

Change in AO Amendment – cover letters must be signed by the current Authorizing Official (AO). Please submit the amendment before the outgoing AO departs. If the action is completed after, someone higher in the organization will need to sign (e.g., a president or board member)

SF-424 – please ensure that the AO field at the bottom of the form has the AO contact information and signature prior to submission.